

AGENDA
Solano Children's Alliance Meeting
December 6, 2017
12:00pm-2:00pm
Please Note: Brandman University
4820 Business Center Drive, Ste.100
Fairfield CA 94534

Members

**Top Four priority areas: Child and Youth Safety, Quality Early Care and Education,
Homeless Youth and Mental and Behavioral Health**

Aaron Crutison
Juan Cisneros
Candy Pierce
Pamela Dixon
Lisette Estrella-
Henderson
Zoe Bartholomew
Maurilio Leon
Tyffany Wanberg
Adrienne Carson
Stacey Burke
Sharon Henry
Aria Vicondoa
Jane Johnson
JoLyn McMillan
Guadalupe Lopez
Monica Brown
Toni Dumont

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| I. | Introductions, Public Comments | | 12:00 |
| II. | Approval of December Agenda | (Action Item) | 12:05 |
| III. | Approval of November 1, 2017 minutes | (Action Item) | 12:10 |
| IV. | Alliance President Report: | | 12:15 |
| | <ul style="list-style-type: none">• Welcome• Membership Update:• Executive Committee Report• Alliance By-Laws Proposed Change• First Five Funding Update• Celebrating Successes | (Action Item) | |
| V. | Alliance Staff Report | | 12:45 |
| | <ul style="list-style-type: none">• CAPC Update• Legislative Update• Policy Form Planning | | |
| VI. | Resource Fair | | 1:00 |
| VII. | CAPC Advocacy and Legislation Workgroups (Time permitting) | | 1:30 |
| VIII. | Adjournment | | 2:00 |

Next Alliance Meeting:
January 17, 2018

Materials given to members less than 72 hours prior to a regular meeting can be obtained at 827 Missouri Street, Suite 5 Fairfield, CA 94533, or by contacting staff at 707-421-7229.

Children's Alliance

A partner of the Children's Network of Solano County

SOLANO CHILDREN'S ALLIANCE
General Meeting Minutes
 November 1, 2017
 12:00 p.m. – 2:00 p.m.
Brandman University
4820 Business Center Drive, Ste 100
Fairfield, CA 94534

MEMBERS PRESENT: Aaron Crutison, Nazlin Huerta (for Pamela Dixon), Pam Posehn, Candy Pierce, Nicola Parr (for Lisette Estrella-Henderson), Stacy Burke, Alaina Starr (for Toni Dumont), Sonja New (for Jane Johnson), Kelly Dwyer (for Supervisor Monica Brown), Ana Isabel Montano (for Gloria Diaz), Zoe Bartholomew, Maurillio Leon

MEMBERS NOT PRESENT: Pamela Dixon, Adrienne Carson, Lisette Estrella-Henderson, Sharon Henry, Toni Dumont, Maria Vicondoa, Jane Johnson, JoLyn McMillan, Juan Cisneros, Monica Brown, Gloria Diaz, Guadalupe Lopez, Gale Bowen, Tyffany Wanberg

GUESTS ATTENDING: Aerial Silva, Debbie Vaughn, Kathy Lago, Lisa Eckhoff, Zaire Persley, Gene Ibe, Amalia Chamorro

STAFF: Alan Kerzin, Ericka Erickson, Susan Ferdinandi, Carla Medenilla, Heather Dabbert

MINUTES: Maria McIntyre

AGENDA ITEM	DISCUSSION	ACTION ITEMS
Call to Order	The meeting was called to order at 12:10 pm	
I. Introductions, Announcements, and Public Comment	<ul style="list-style-type: none"> • Introductions <ul style="list-style-type: none"> ○ Pam Posehn opened the meeting 12:05 p.m. She introduced herself and explained to everyone that she is chairing the meeting because of Juan and Lisette's absence. ○ Alan Kerzin introduced Alyssum Maguire as the new Youth Leadership Coordinator. 	
II. Approval of (November Agenda) (Action Item)	Pam Posehn requested that a correction to the November Agenda be made: Change October to November	Maurilio moved to approve the November agenda with the proposed corrections. Zoe seconded the motion. The motion carried and the November agenda was approved.

AGENDA ITEM	DISCUSSION	ACTION ITEMS
III. Approval of (October 4 Minutes) (Action Item)	No changes requested	Maurilio moved to approve the October minutes. Candy seconded the motion. The motion carried and the October minutes were approved.
IV. Alliance President Report:	<ul style="list-style-type: none"> • Membership Update <ul style="list-style-type: none"> ○ Pam reported that eight members are eligible for membership renewal, all eight expressed interest in continuing with the Alliance. Alliance by-laws state that a member cannot serve more than three continuous terms of two years each. Two of the members up for renewal meet that criteria. Pam raised the question: should by-laws be amended at this time. She asked for feedback to take to the Alliance Executive Committee. ○ Ericka stated that the LPC does not have term limits, the terms are four years long. ○ Maurilio stated that setting term limits does limit the retaining of vital information that these long-term Alliance members carry. ○ Pam stated that she will take these comments to the Alliance Executive Committee and will bring their recommendation to the December meeting. • Executive Committee Report <ul style="list-style-type: none"> ○ Pam stated that the December Alliance Meeting will be used as a resource fair. She encouraged members to bring materials to share and food to celebrate the holiday. ○ The January Alliance meeting will not be the first Wednesday of the month as usual. Meeting date is set at January 17th, after the California budget is released. 	
V. Alliance Staff Report	<ul style="list-style-type: none"> • CAPC Update <ul style="list-style-type: none"> ○ Susan stated that she met with the Greater Bay Area Child Abuse Prevention Council (CAPC) two weeks ago. ○ CAPC released a report focused on funding called “Funding the Next Generation: Marijuana and Children”. The report explains how a law on marijuana tax to help fund children’s issues passed in one city. ○ A conference call is scheduled next week with the Office of Child Abuse Prevention (OCAP). They help with counties put together funding briefing to support child abuse prevention programs ○ CAPC is also helping with the California Department of Social Services develop their new website. The website is to provide feedback to a Bay Area contractor that is developing the new mandated report for the state of CA due to roll out by November 2018. 	

AGENDA ITEM	DISCUSSION	ACTION ITEMS
	<ul style="list-style-type: none"> • Policy Planning <ul style="list-style-type: none"> ○ Amalia Chamaro of United Way described several big milestones in Policy Planning. ○ Under the Earned Income Tax Credit, the expansion of California income threshold raised from \$14,000 to \$22,000. This expansion includes self-employed individuals beginning next tax season. This will help fund two million for outreach and assist people working on minimum wage. ○ The California Dental reimbursement rates is one of the lowest in the country (35%). AB 15 (DentiCal) gives \$140 million to raise that rate, helping children who would not otherwise have access to dental care. ○ Housing: State Housing SB2 Home and Jobs Act levee fees on real-estate documents will provide \$150 million a year of permanent funding for affordable housing for the homeless and. SB3, if passed November 2018, will provide \$4 billion in affordable housing. ○ To Watch: Federal Tax Reform. Federal earned income tax credit. Lower the age from 25 to 21. Child tax credit. Charitable deductions may be impacted. She will update Alan as things progress. ○ Alan reminded the group that the 5th annual Policy Forum will be held on March 10, 2018 at the Kroc Center. Special honors to Assemblyman Frazier for his work on AB 377. • Legislative Report <ul style="list-style-type: none"> ○ Pam gave special thanks to Aerial Silva, attending for Assemblyman Frazier, for his help in getting AB 377 passed. ○ Aerial Silva stated that the Assemblyman Frazier is ready to accept more ideas to help the people of Solano county for the Legislative session in 2018. 	

AGENDA ITEM	DISCUSSION	ACTION ITEMS
VI. Special Presentation	<ul style="list-style-type: none"> • AB 377 – Ericka Erickson and Kathy Lago provided a presentation about the history and evolution of AB 377. Copies of the presentation were handed out, and will be emailed out to the group. 	
VII. Special Presentation	<ul style="list-style-type: none"> • Homeless children, youth and families – Ana Isabel Montano spoke in depth about one of the cases she described at the October Alliance Meeting. After Ana’s presentation, Alan facilitated a group discussion on gathering ideas to provide resources for Ana’s client. What can we do to connect more clients to applicable resources? 	
VIII. Adjournment	Meeting adjourned at 2:00pm	

BY-LAWS
OF
SOLANO CHILDREN'S ALLIANCE

ARTICLE I. NAME

The name of this organization shall be the Solano Children's Alliance (ALLIANCE), one of two components of the Children's Network with the other being the Children's Network of Solano County (CHILDREN'S NETWORK).

ARTICLE II. AUTHORITY

The Solano County Board of Supervisors designated the Alliance as the statutorily required "local volunteer commission" to complete all tasks required of the Commission for AB2994 (CAPIT) and AB1733 (Children's Trust Fund), the County's Interagency Children's Services Coordinating Council, and the Child Abuse Prevention Council.

ARTICLE III. PURPOSE

The purpose of the ALLIANCE is to join representatives from city and county agencies, private and community-based organizations, and concerned citizens in an effort to sustain and improve the quality, quantity and integration of services and programs available to Solano County children and their families.

Inherent to this purpose is:

- A. Increasing communication, coordination, collaboration and cooperation among public, private, and community service providers.
- B. Minimizing service duplication.
- C. Identifying gaps between needs and services provided.
- D. Enriching existing services.
- E. Prioritizing needed services.
- F. Researching the development of new services.
- G. Recommending funding for services and programs.

H. Researching, monitoring and advocating for legislation relating to children, youths and families.

ARTICLE IV. ROLES AND RESPONSIBILITIES

ALLIANCE/BOARD OF SUPERVISORS

The ALLIANCE is responsible to the Board of Supervisors in carrying out its assigned tasks, including duties related to CAPIT and the Children's Trust Fund. Recommendations for funding, services and programs and legislation shall be reviewed by the ALLIANCE and submitted by the Executive Committee directly to the Board of Supervisors, who shall have the final approving authority.

ALLIANCE/CHILDREN'S NETWORK

The CHILDREN'S NETWORK is a separate, incorporated non-profit agency whose responsibilities include, but are not limited to, providing staff support to the function of the ALLIANCE through a contractual agreement between the CHILDREN'S NETWORK and the Solano County Board of Supervisors.

ARTICLE V. MEMBERSHIP

The ALLIANCE shall consist of twenty voting members appointed by the Board of Supervisors. The membership shall include:

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| 1. Health and Social Services | Two |
| 2. Probation, Juvenile Division | One |
| 3. Local child serving public agency | One |
| 4. Presiding Judge of Juvenile Court, <u>or-Designee, or Representative of Juvenile Justice Services</u> | One |
| 5. Superintendent of County Office Of Education or Designee | One |
| 6. Superintendent of a Local School District or Designee | One |
| 7. Representative from the District Attorney's Office | One |
| 8. Representative of Community Based Organizations that provide services to children and/or Families/Non-Profits desiring County partnership to meet children's needs | Five |
| 9. Board of Supervisors Member or Designee | One |
| 10. Representative of law enforcement | One |
| 11. Representative of the Regional Center | One |
| 12. Representative of the Child Care R&R or Child Care Planning Council | One |
| 13. Representative of Community Based Organizations with ties to ethnic communities | One |
| 14. Members at large (individuals not paid to work on children's service programs in Solano County, community representatives, parents, grandparents and/or consumers | Two |

The Executive Committee shall receive and review applications as vacancies occur and make recommendations for appointments to the Board of Supervisors. All members shall be appointed to two-year terms, not to exceed three consecutive terms. At the request of the ALLIANCE, and with concurrence of the Board of Supervisors, a fourth term of office may be permitted under unusual circumstances. Each Alliance member may designate one alternate to be recommended to the Executive Committee and appointed by the Board of Supervisors to serve for a period of two years. Alternates may attend, participate, and vote on the member's behalf in the regularly scheduled Alliance meetings.

Any member may resign by filing a written resignation with the Executive Committee. A thirty-day advance notice shall be submitted whenever possible.

ARTICLE VI. MEETINGS

The Ralph M. Brown act shall govern the ALLIANCE meetings, but not the meetings of the Executive Committee. The Alliance shall hold a minimum of one meeting per month. Unless otherwise determined by a vote of the membership, the meeting shall be held on the first Wednesday of each month at a site identified in writing in advance of the meeting.

Members of the ALLIANCE shall receive by mail or email the minutes of the previous meeting and the agenda for the next meeting at least seventy-two hours prior to the next meeting date.

Robert's Rule of Order shall guide the ALLIANCE in its proceedings.

Public notice shall be made available through email, and posted at the Children's Network and at designated meeting locations.

Special meetings may be called by the ALLIANCE President at any time. Each member of the Alliance shall be given a minimum of 24 hours notice of such meetings.

Items that qualify as an emergency can be added to the agenda at the meeting by a two-thirds (2/3) vote.

Attendance at all meetings is recorded on a sign-in sheet. Members are responsible for signing the attendance sheet.

ATTENDANCE

It shall be the duty of ALLIANCE members to attend all meetings. In case of illness or other compelling commitments, the Executive Committee may excuse an absence. Such absences will be recorded in the minutes.

Should a representative fail to attend two meetings in one calendar year without being excused by the Executive Committee, that representative may lose its membership.

QUORUM

A majority of the members of the ALLIANCE shall constitute a quorum. In computing the quorum, the member appointed by the Board of Supervisors or, in the members absence, that member's Board of Supervisor's approved alternate, counts as one member toward the quorum. A quorum shall be necessary to conduct ALLIANCE business meetings.

VOTING RIGHTS

Each member of the ALLIANCE shall have one vote in all actions and decisions of the ALLIANCE. All action and decisions shall require a majority vote for approval.

ARTICLE VII. EXECUTIVE COMMITTEE

The Officers of the ALLIANCE shall be the Executive Committee which shall include the President, the Vice President, and the immediate past President. Additionally, the Chairpersons of each standing committee of the ALLIANCE shall be made members of the Executive Committee upon the request of the standing committee chair.

The Executive Committee shall:

- A. Set overall procedures and policies for conducting meetings
- B. Set agendas
- C. Review proposals of funding for new programs
- D. Make reports to the Solano County Board of Supervisors

ARTICLE VIII. OFFICERS

PRESIDENT

The President shall be the principal executive officer of the ALLIANCE and shall in general supervise and control all of the business and affairs of the ALLIANCE. He/she shall preside at all meetings of the members and in general shall perform all duties incident to the office of President and such other duties as may be assigned by the ALLIANCE from time to time. The immediate past president shall serve as the representative of the ALLIANCE to the Board of Directors of the CHILDREN'S NETWORK.

VICE PRESIDENTS

The offices of First Vice President and Second Vice President are established to provide for leadership continuity. The current year First Vice President shall be nominated to the position of President for the following year, and the current second Vice President shall be nominated to the position of first Vice President for the following year. The Nominating Committee shall also recruit and nominate a candidate for the position of second Vice President for the coming year.

The first Vice President shall in the absence of the President, perform the duties of the President, and when so acting, shall have all the powers of and subject to all restrictions upon the President. The Vice President shall routinely chair the Executive Committee meetings to gain experience in leadership and in managing the meeting agenda.

The second Vice President shall, in the absence of the first Vice President, perform the duties of the first Vice President, including the responsibility to chair the Executive Committee.

The First Vice President shall become the President for the remainder of the term if the office of the President becomes vacant, and the Second Vice President shall then become the First Vice President. A new second Vice-president shall be elected to serve in that capacity for the same period.

If the First Vice-President position becomes vacant, the Second Vice President shall become First Vice President for the remainder of that term. If the Second Vice President becomes vacant the Executive Committee may fill the office by appointment subject to ratification by the general membership.

ARTICLE IX. COMMITTEES

The ALLIANCE, by Resolution adopted by a majority, may designate and appoint one or more committees each of which may consist of two or more ALLIANCE members. Such committees will make recommendations to the Alliance and cannot independently exercise the authority of the Alliance except when specifically authorized to do so. Possible categories for committees include:

- A. Gathering data to develop and maintain information on programs.
- B. Researching new services and programs.
- C. Reviewing and monitoring legislation.
- D. Lobbying for effective children's services with appropriate governmental bodies, so long as the positions taken are consistent with Board of Supervisor's policy positions.

E. Providing a slate of officers at the time of the election of the Executive Committee.

Each committee may include non ALLIANCE members. Each committee shall have a Chairperson who shall be an ALLIANCE member.

ARTICLE X. ELECTION OF OFFICERS

NOMINATING COMMITTEE

The Nominating Committee shall be composed of ALLIANCE Officers and Committee Chairpersons. The Nominating Committee shall solicit from the voting membership names of candidates to be proposed for office. The current first Vice President shall be nominated for the position of President, and the current second Vice President shall be nominated for the position of first Vice President.

The Nominating Committee shall present the recommended slate of officers to the full membership at the April meeting each year.

ELECTIONS

The election of officers will be scheduled for the May meeting. The President shall also accept nominations from the floor. Voting rights are limited to those appointed members of the ALLIANCE. Voting is conducted by means of a secret ballot. Newly elected officers shall begin their responsibilities at the June or the next scheduled Council meeting.

TERM OF OFFICE

Each elected officer shall serve for a term of one year and may be re-elected for no more than two consecutive terms in the same office.

ARTICLE XI. BYLAWS

These by-laws shall be approved, and may be amended by a majority vote of those members of the ALLIANCE constituting a quorum, provided that the recommended amendments shall have been submitted in writing with a minimum of one month's notice to the ALLIANCE total membership for review. These by-laws shall become effective immediately upon the approval of the ALLIANCE.

Draft Revisions 8/3/11; revised per Alliance input 10/8/11 & reflecting membership changes adopted 12/5/12 and edits provided by County Counsel 1/29/13. Additional edits adopted in vote of Alliance 3/6/13 & 4/10/13.

**ALLIANCE WORKGROUP PRIORITIES FOR 2016-
2017 FISCAL YEAR**

Work Group 1: Advocacy and Legislation:

SCA should continue to play an active role in legislative and budget issues and continue active involvement in advocacy and education.

Alliance Work Group Members: Ronda Kogler, Zoe Bartholomew, Pam Posehn, Rachel Rico, Amalia Chamorro, Juan Cisneros, Kelly Dwyer, and Alan Kerzin

Priorities to focus on for 2016-2017

1. Plan and Coordinate Fall Convening Meeting addressing gaps in services
2. Plan for 4th Annual Children, Youth, and Families Policy Forum (spring 2017)
3. Staff continue to attend BOS County Legislative Committee, along with interested Alliance Members
4. Add K-12 Education, and Youth Employment to Priority Bills
5. Prioritize State Budget Issues to be followed by the Alliance
6. Consider recommending a legislative initiative to local legislators
7. Provide local and state budget advocacy to Board of Supervisors and State Legislature
8. Schedule meetings with local legislators, including City officials after the Policy Forum to share results, and next steps
9. Promote and Advocate for the Solano fund for Children that will bring in sustainable dollars for prevention services in Solano County

Work Group 4: CAPC Activities

Alliance Work Group Members and CN Staff: Gloria Diaz, Pam Dixon, Susan Ferdinandi, Debbie Powell, Aaron Crutison, Adrienne Carson, Maria Vicondoa, Candy Pierce, Guadalupe Lopez

Priorities to Focus on for 2016/2017

1. There continues to be a need for in person Mandated Reporter Trainings. Everyone in the group, who was present, agreed with this.
2. Provide one training for trainers, with the idea that those trained could provide a minimum of one training within the fiscal year.
3. There was discussion that those who are trained would be part of the "Speakers Bureau", and that the number of trainings provided and the number of individuals trained would be documented.
4. Increase Coordination of CAPC activities to include more agencies countywide: broader distribution of CAPC information. Greater visibility on websites.
5. Identify and assemble information to share with the community.
6. We did not have time to discuss the specific activities that align with HMG/Solano Kids Thrive workgroups. However, putting together a comprehensive list of agencies and other service providers whose primary focus is Child Abuse Prevention, Intervention and Treatment, that could be shared in a variety of ways is well within the scope of the Alliance/CAPC workgroup and contract.

Children's Alliance Membership Roster

<u>Category of Membership</u>	<u>Member/Alternate</u>
Solano County H&SS	Aaron Crutison Alternate: Debbie Powell
Solano County H&SS	Pamela Dixon Alternate: Nazlin Huerta
Solano County Juvenile Probation Dept.	Adrienne Carson Alternate: Lisa Wamble
Local Child Service Public Agency	Vacant
Presiding Judge of Juvenile Court or Representative of Juvenile Justice Services	Candy Pierce Alternate: Cynthia Wojan
Solano County Superintendent of Schools or Designee	Lisette Estrella-Henderson Alternate: Nicola Parr
Local School District or Designee	Stacy Burke Alternate: Cheryl Jones
Solano County District Attorney's Office	Sharon S. Henry Alternate: Angel Aguilar
Community Based Organization that Provides Services to Families and Youth	Jane Johnson Alternate: Sonja New
Community Based Organization that Provides Services to Families and Youth	JoLyn McMillan Alternate: Deena Lemley
Community Based Organization that Provides Services to Families and Youth	Maria Vicondoa Alternate: Andrea Vela
Community Based Organization that Provides Services to Families and Youth	Juan Cisneros Alternate: Debbie Peralez
Community Based Organization that Provides Services to Families and Youth	Toni Dumont Alternate: Alaina Starr
Member at Large – Parents, Grandparents and Consumers	Tyffany Wanberg
Member at Large – Parents, Grandparents and Consumers	Vacant
Member of the County Board of Supervisors or Designee	Monica Brown Alternate: Kelly Dwyer
Local Law Enforcement	Vacant
Regional Center	Guadalupe Lopez Alternate: Rafael Hernandez-Perez
Child Care R&R or Child Care Planning Council	Zoe Bartholomew Alternate: Kathy Lago
Community Based Organization that ties to an Ethnic Community	Maurilio Leon Alternate: Angie Lopez