

Child Abuse Prevention Council

A partner of the
Children's Network
of Solano County

SOLANO COUNTY CHILD ABUSE PREVENTION COUNCIL

General Membership Meeting

Wednesday, November 6, 2024

12:00 -1:30 PM

Join by Zoom

<https://us02web.zoom.us/j/84766516967?pwd=0iMxPsz8vNhHp1jbeevoTo6RL4Fw7a.1>

Meeting ID: 847 6651 6967 Passcode: 299704 Telephone: +1 669-900-9128

I. Introductions & Announcements

II. CAPC Governance and Structure

- Review Bylaws-Article IX. Officers
 - Section I-Powers and Duties of Officers
 - Section II-Officer Vacancies
 - Section III-Nomination and Election
- Present and confirm recommended new applicant
- Recruitment-Criminal Justice System & Community Representatives

III. Presentations:

- SCOE: School-Based Wellness Coach
Presenting: Lorena Perswain, Clinical Services Supervisor

IV. Suggestion for Future Meetings

December:

- Solano STRONG (Comprehensive Prevention Plan-CPP)

V. Adjourn

Next Meeting Date: December 4, 2024 (IN-PERSON)

Golden Hills Labs 1 & 2 Building 5
2460 Clay Bank Rd, Fairfield, CA 94533

CHILD ABUSE PREVENTION COUNCIL

General Meeting Minutes

Wednesday, October 2, 2024

12:00 – 1:30 p.m.

Join by zoom

<https://us02web.zoom.us/j/84766516967?pwd=0iMxPsz8vNhHp1jbeevoTo6RL4Fw7a.1>

Meeting ID: 847 6651 6967 Passcode: 299704 Telephone: +1 669-900-9128

PRESENT:

Neely McElory, Alan Cole, Gene Ibe, Roberto Romero, Nicola Parr, Isabel Montano, Cheryl Countee, Juan Cisneros, Guadalupe Lopez, Kerry Ahearn, Kirsten Krause, Phil Lockwood, Meredith Bird-Marinucci, Lisa Eckhoff, Jamie Powell, Angeliqe Anderson, Akon Walker, Elizabeth Ferneau, Lorena Perswain, Promise Nickson, and Traci Osborne

STAFF:

Zoila Perez-Sanchez, Ronda Kogler, and Megan Berger

MINUTES:

AGENDA ITEM	DISCUSSION
Call to Order	The meeting was called to order at 12:02 pm
I. Introductions and Announcements	<ul style="list-style-type: none"> ○ Angeliqe Anderson announced that Mocha Mommas Thrive Cohort #12 will begin in January 2025. <div style="text-align: center;"> Mocha Mommas Thrive (MMT) Cohor</div> ○ Kerry Ahearn announced that Aldea has signed a contract with Solano County Behavioral Health for post-vention services for survivors of suicide loss. ○ Jamie Powell announced that Fighting Back Partnership has started their planning for the holiday season and Christmas giveaway. ○ Elizabeth Ferneau announced that LEAF will be hosting their 1st Annual Adoption, Trauma and Healing Conference on November 8 & 9, registration is open. <div style="text-align: center;"> Flyer Conference LEAF November - 5.8</div> ○ Akon Walker announced they are launching the Winter Warmth and Wellness Drive for youth in foster care and experiencing housing instability. The drive will go from Oct 1st through Nov 1st. ○ Megan Berger announced that there is an open Mandated Reporter training on November 19th. <div style="text-align: center;"> AB 506 Open Training Day.pdf</div> ○ Isabel Montano Vacaville Family Resource Center announced Parent Project will be starting next week. It is open to everyone in Solano County, and they will also begin sign up for Christmas Wish it is for Vacaville residents only.

AGENDA ITEM	DISCUSSION
	<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  Parent Project Flyers.pdf </div> <div style="text-align: center;">  2024 VCW Family Registration Flyer.pdf </div> </div>
II. CAPC Governance and Structure	<p>Welcome</p> <p>Dr. Nicola Parr welcomed everyone and thanked members for attending the meeting. Since the passing of Candy Pierce, Dr. Nicola Parr will step in as the new President and Juan Cisneros as the Vice President until the next election in April. The Executive Committee has a new member, Isabel Montano, LCSW, who serves as a voting member under the Prevention and Treatment Services Communities and has agreed to be accept the nomination from the CAPC Executive Committee. The vacancy for Behavioral Health has been filled by Meredith Bird-Macrinucci. The CAPC is still recruiting for people in Criminal Justice and Community members possibly for lived experience.</p>
III. Presentation	<p>Alcohol, Tobacco and Other Drug (ATOD) Presenter: David Gao Chan, MPH, Traci Osborne, MPH</p> <p>The goal of the ATOD Prevention Program is to reduce the overall proportion of Solano County children, youth who use controlled substances of concern, as well as reduce the impact on communities, families and individuals.</p> <ul style="list-style-type: none"> ○ Question: Any strategies for harm reduction? The tactic has been for education to youth ○ Question: Can youth call if they have received some kind of drug to discard? It is believed that the police have a drop off but will research it to see if there are any drug drop offs. <ul style="list-style-type: none"> ● Link to Solano Vibes Videos and Facebook: https://www.vibesolano.com/be-informed/atod/opioidprevention/ https://www.facebook.com/VibeSolano/
IV. Suggestion for Future Meetings	<p>Future Meetings:</p> <p>November-</p> <ul style="list-style-type: none"> ○ NAMI Solano County (National Alliance on Mental Illness) ○ Homeless Programs (Families & Youth) ○ Solano STRONG (Comprehensive Prevention Plan CCP)
V. Adjournment	<p>The meeting was adjourned at 1:30 PM</p>

**SOLANO COUNTY
CHILD ABUSE
PREVENTION COUNCIL**

BYLAWS

ARTICLE I. NAME

The name of this organization shall be the Solano County Child Abuse Prevention Council (CAPC), supported by the Children’s Network of Solano County (CHILDREN’S NETWORK), and acting as the Solano County Child Abuse Prevention Council (CAPC).

ARTICLE II. AUTHORITY

Effective February 2021, the Solano County Board of Supervisors has directed that the CHILDREN’S NETWORK will convene and coordinate the activities of the CAPC as an operating council that addresses community efforts to prevent and respond to child abuse.

ARTICLE III. PURPOSE

Pursuant to Welfare and Institutions Code, Chapter 12.5 section 18982.2, the primary purpose of CAPC is to coordinate the community efforts to prevent and respond to child abuse. This shall include, but not be limited to the following:

- Provide a forum for interagency cooperation and coordination in the prevention, detection, treatment, and legal processing of child abuse cases.
- Promote public awareness of the abuse and neglect of children and the resources available for prevention, intervention, and treatment.
- Promote and facilitate training of professionals in the detection, treatment, and prevention of child abuse and neglect.
- Recommend improvements in services to families and victims.
- Encourage and facilitate community support for child abuse and neglect programs.

ARTICLE IV. VISION

All children and youth in Solano County are healthy, safe, resilient, and thriving.

ARTICLE V. MISSION

Collaborate, advocate, and educate to improve systems to prevent child abuse and achieve equitable outcomes for Solano County children and youth.

ARTICLE VI. ROLES AND RESPONSIBILITIES

The CHILDREN'S NETWORK is a separate, incorporated non-profit agency whose responsibilities include, but are not limited to, providing staff support to the function of the CAPC through a contractual agreement between the CHILDREN'S NETWORK and Solano County.

The CAPC is a council composed of members who are to assist with the development of strategic policies and annual and long-range work plans that further the CAPC Mission, Vision, Purpose, Priorities and Objectives.

ARTICLE VII. MEMBERSHIP

Section I – Voting Members

The Solano CAPC is made up of 20 volunteer members who represent many public and private agencies, community volunteers, a wide range of professional disciplines, a diversity of cultural and ethnic backgrounds, and the various geographical areas of the county. Per legislation, CAPC membership may include, but is not limited to, a reasonable balance of representation within the following categories:

- A. Public child welfare services, including the following:
 - The county welfare or children's services department.
 - The probation department.
- B. The criminal justice system, including the following:
 - Law enforcement.
 - The office of the district attorney.
 - The courts.
 - The coroner.
- C. Prevention and treatment services communities, including the following:
 - Medical and mental health services.
 - Community-based social services.
 - Public and private schools.
- D. Community representatives, including the following:
 - Community volunteers.
 - Civic organizations.

- The religious community.

Section II – Terms of Office

- A. All voting members shall serve a term of two years (2) years upon date of approval.
- B. A voting member whose term has expired may continue to serve in their capacity until a new member is approved.
- C. Terms are renewable at the request of the CAPC and with the approval of the CAPC Executive Committee.
- D. All voting members must reapply when their term expires if they want to continue to serve as a voting member of CAPC.

Section III – Requirements and Responsibilities of Voting Members

- A. It shall be the duty of each CAPC member to attend all meetings. In case of illness or other compelling commitments, the Executive Committee may excuse a member's absence.
- B. Should a member fail to attend three (3) meetings in one (1) fiscal year without providing notice of their absence to the Executive Committee, the member will be asked to resign from the CAPC.

Section IV – Resignations

Any voting member may resign by filing a written resignation with the Executive Committee. Thirty (30) day advance notice shall be submitted whenever possible.

Section V – Termination of Membership

- A. The Executive Committee may choose to declare a vacancy for a voting member due to failure to meet the attendance requirement or conduct which is inconsistent with the mission of the CAPC.
- B. The voting members will be contacted in writing about their attendance or conduct prior to the Executive Committee's decision.

Section VI – Vacancies and Selection Criteria

- A. When a vacancy of a voting member exists because of the expiration of a term, resignation, termination, or any other reason, the Executive Committee shall receive and review applications as vacancies occur and make recommendations for approval to the CAPC membership.
- B. Primary consideration is based on the contents of the prospective member's application. Each application shall identify the community, geographic area, system, service organization, agency, or department the applicant represents.

ARTICLE VIII. MEETINGS

Section I – Open and Public

- A. Meetings of the CAPC will adhere to a collaborative governance process, with consensus as the fundamental principle.
- B. Items that qualify as an emergency can be added to the agenda at the meeting by the CAPC Coordinator and members of the Executive Committee.

Section II – Regular Meetings

- A. The CAPC shall hold ten regularly scheduled meetings per fiscal year. Unless otherwise determined by the membership, the meeting shall be held on the first Wednesday of each month at a site identified in writing in advance of the meeting. Public notice shall be made available through email.
- B. At least seventy-two (72) hours before each regular meeting, members of the CAPC shall receive by email the minutes of the previous meeting, and the agenda for the meeting.

Section III – Special Meetings

Special meetings may be called by the CAPC Executive Committee. The public and members of the CAPC shall be provided at least twenty-four (24) hours advance notice before each meeting.

Section IV – Voting Requirements

- A. Each member of the CAPC shall be entitled to one vote. The members must be present at an appropriately noted meeting to cast their vote.
- B. The actions and decisions of the CAPC shall require a simple majority of those present, if 50% of the membership are present to vote.
- C. If a member is absent and excused from a meeting at which a vote will take place, they are allowed to cast their vote by email prior to the meeting.

ARTICLE IX. OFFICERS

There shall be the following officers of the CAPC: A President, and a Vice President.

Section I – Powers and Duties of Officers

- A. The President shall be the principal executive officer of the CAPC and shall in general supervise and control the business and affairs of the CAPC. He/she shall preside at all meetings of the CAPC; call special meetings of the CAPC ~~as necessary~~ and cancel

meetings as necessary; represent the CAPC at other meetings and events; and in general, ~~shall~~ perform all duties incident to the office of President and ~~such~~ other duties as may be assigned by the CAPC from time to time.

~~B.~~—The Vice President shall in the absence of the President, perform the duties of the President, and when so acting, shall have all the powers of and be subject to all restrictions upon the President. The Vice President shall routinely chair the Executive Committee meetings to gain experience in leadership and in managing the meeting agenda.

Section II – Officer Vacancies

If one or both officer positions become vacant mid-term, the Executive Committee may fill the vacant office by appointment of an Executive Committee member subject to approval by the general membership.

Section III – Nomination and Election of Officers

A. Nominations

1. Nominations for officers may be made by any voting members of CAPC.
2. The Executive Committee shall present the recommended slate of officers to the full membership at the April meeting each year.
- ~~3. The Executive Committee may not nominate any of its members for any office, although an Executive Committee member may be nominated from the floor.~~

B. Elections

1. The election of officers shall be held at the May meeting. ~~each year.~~
2. Voting rights are limited to members of the CAPC. Voting is conducted by means of a secret ballot.
3. If no candidate for office obtains a majority, a run-off between the top two candidates shall be held immediately following the vote count.
4. Newly elected officers shall begin their responsibilities in June, or the next scheduled CAPC meeting.
5. Each elected officer shall serve for a term of two (2) years and may be re-elected for no more than two consecutive terms in the same office.

ARTICLE X. COMMITTEES

Section I – Operational Committees

A. Executive Committee

The Executive Committee shall include the President, the Vice President, the immediate past President, and two members at large who are appointed by the Executive Committee. Additionally, the Chairpersons of any standing committee of the CAPC shall be made members

of the Executive Committee upon the request of the standing committee chair.

The Committee shall:

1. Develop agendas and facilitate general membership meetings.
2. Guide the strategic direction and implementation of the CAPC approved Prevention Plan.
3. Review member applications and ~~make recommendations for approval by-~~
present and confirm recommended applicant to the general membership-
4. Review recommendations from CAPC Standing Committees for presentation to the General Membership.

Section II – Program-related Standing and Ad-Hoc Committees

The CAPC, by Resolution adopted by a majority, may designate and appoint one or more committees, each of which may consist of two or more CAPC members. Such committees will make recommendations to the CAPC and cannot independently exercise the authority of the CAPC except when specifically authorized to do so. Possible categories for committees include:

- A. Public awareness and community engagement
- B. Data and evaluation
- C. Advocacy and policy
- D. Professional development and training

Each committee may include non-CAPC members. Each committee shall have a Chairperson who shall be a CAPC member.

ARTICLE XI. BYLAWS

These by-laws shall be approved and may be amended by a majority vote of those members of the CAPC, provided that the recommended amendments shall have been submitted in writing with a two week notice to the CAPC's total membership for review. These by-laws shall become effective immediately upon the approval of the CAPC membership and will be subject to review by the membership annually.

Solano County Child Abuse Prevention Council Membership	
September 2024	
Members	Agency/Organization
Public Services: Child Welfare Services, Children's Services, Probation	
Wanda Williams	Solano County Board of Supervisors
Gene Ibe	First 5 Solano Children & Families Commission
Roberto Romo	Solano County Child Support Services
Neely McElroy	Solano County Health and Social Services, Child Welfare Division
Meredith Bird-Marinucci	Solano County Health & Social Services, Behavioral Health Division
Dr. Shandi Fuller	Solano County Health and Social Services, Public Health Division
Alan Cole	Solano County Probation, Juvenile Division
Criminal Justice System: Law Enforcement, District Attorney, Courts, Coroner	
Vacant	CASA of Solano County
Dennis Chapman	Law Enforcement
Vacant	District Attorney
Prevention & Treatment Services Communities: Medical & Mental Health; Community-based Social Services; Public and Private schools	
Juan Cisneros	Child Start, Inc.
Cheryl Countee	Fairfield-Suisun Unified School District
Kerry Ahearn	Aldea Children & Family Services
Guadalupe Lopez	North Bay Regional Center
Nicola Parr	Solano County Superintendent of Schools
Isabel Montano	Vacaville Family Resource Center
Kirsten Krause	Solano Family & Children's Services
Community Representatives: Community Volunteers; Civic Organizations; Religious Community	
Phil Lockwood	Community Representative with lived experience
Vacant	Native American Community Representative
Vacant	Community Youth with lived experience